

Study Hall Request Form

Although Signature School encourages students to take a full load of seven courses, we do recognize that some students may benefit from a study hall. A study hall is a privilege granted by the Principal. Even if the request is granted, permission may be revoked if a student fails to use the time to work.

Please complete the following:

1. Name _____
2. Date _____
3. Year in school _____
4. Are you requesting a one-semester study hall or a year-long study hall? If requesting a one-semester study hall, please specify semester 1 (fall) or semester 2 (spring).
5. Are you dropping a course to take a study hall? If so, what course?
6. Why do you want a study hall?

Signature of student

Signature of parent

For office use only

1. Date request received _____
2. Name of recipient _____
3. Action taken by the principal:
4. Signature of principal _____
5. Date student and parent notified of the decision _____